

Date :

The In-Charge

Sheltech Brokerage Limited
OTOBI Center
14, Dilkusha
Dhaka -1000

Sub: **Changing information of customer account.**

Dear Sir,

I would like to request you to change my Bank/Address/Contact details of my BO ID:
12025500..... Client code: Maintained with you.

01. Bank:

Type	Existing Bank	New Bank												
Name														
Branch														
A/C No														
Routing No														

02. Address:

Existing	New

03. Contact Number:

Existing	New

04. E- Mail ID:

Existing	New

Please take necessary action to incorporate the changes accordingly.

Thanking you.

Sincerely,

.....
Signature

Client Name :
Contact No. :

Modified By

Check By

Approved/Reject By

Required Document - For Bank change **ceq leaf** and **NID** photocopy must.